

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
MEAD WESTERN MEADOWS METROPOLITAN DISTRICT
HELD
November 30, 2022**

A Regular Board of Directors' Meeting of the Mead Western Meadows Metropolitan District was held Virtually on November 30, 2022, at 4:00 p.m. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Dale Severns, President

Also in attendance was:

Kurt Schlegel; Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present and Director Severns called the meeting to order at 4:02 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that conflict disclosure statements for the Directors have been filed with the Colorado Secretary of State, and the Director Severns stated that he had no additional conflicts of interest regarding District business.

APPROVAL OF AGENDA:

After review of the Agenda Director Severns moved that the Board approve the Agenda as presented and upon a vote taken, the motion carried unanimously.

CONSENT AGENDA:

Director Severns moved that the Board approve the Consent Agenda, consisting of the following items, as presented:

- Approval of Minutes from the Regular Meeting of July 26, 2022
- Ratify District Payments Made through November 30, 2022 and upon a vote taken, the motion carried unanimously.

RECORD OF PROCEEDINGS

PUBLIC COMMENT: None

EXECUTIVE SESSION: None Required

NEW BUSINESS: 2023 Annual Administrative Resolution (AAR): Mr. Schlegel presented a proposed AAR for 2023 for the Board's Consideration. Director Severns moved that the Board approve and adopt Resolution No. 2022-11-01 regarding 2023 Annual Administrative Procedures and Assignments as presented and upon a vote taken, the motion carried unanimously.

2023 Election Resolution: Mr. Schlegel presented a Resolution calling for a May 2, 2023 Election for Directors for the Board's consideration. Director Severns moved that the Board approve and adopt Resolution No. 2022-11-02 Calling for the 2023 Regular District Election and Appointing a Designated Election Official as presented and upon a vote taken, the motion carried unanimously.

Designation of Location of 2023 Regular and Special Meetings: Mr. Schlegel presented a resolution designating that all District meetings be held virtually. Director Severns moved that the Board approve and adopt Resolution No. 2022-11-03 stating that all regular and special meetings of the District in 2023 will be held virtually and upon a vote taken, the motion carried unanimously.

FINANCIAL AND MANAGEMENT ITEMS: 2023 Budget: Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required and presented the proposed 2023 Budget for the Board's consideration.

Director Severns opened the Public Hearing. Hearing no public comment, Director Severns closed the Public Hearing.

After some discussion regarding 2023 anticipated revenues and expenditures, Director Severns moved that the Board approve and adopt Resolution No. 2020-11-04 Adopting the 2023 Budget as presented, Approve the Setting of the District's MILL Levies for 2023 Budget Year, and Appropriating Sums of Money required for District Operations and Debt Service for 2023, and upon a vote taken the motion carried unanimously.

RECORD OF PROCEEDINGS

Review of Cash Position and Financial Statements: Mr. Schlegel presented the District's Financial Statements for the period ending October 31, 2022 for the Board's review.

2022 Financial Audit: Mr. Schlegel presented an Engagement Letter submitted by The Adams Group, LLC to complete and file a 2022 Financial Audit for the District. Director Severns moved that the Board approve and execute the Engagement Letter with the Adams Group, LLC for conduct of the 2022 Audit, and upon a vote taken the motion carried unanimously.

DIRECTOR'S ITEMS:

None

NEXT MEETING:

The next regular meeting is scheduled for June 7, 2023 and special meetings will be called as needed.

ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 4:20 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting