

RECORD OF PROCEEDINGS

**MINUTES OF A SPECIAL MEETING OF THE
BOARD OF DIRECTORS OF THE
MEAD WESTERN MEADOWS METROPOLITAN DISTRICT
HELD
November 5, 2021**

A Regular Board of Directors' Meeting of the Mead Western Meadows Metropolitan District was held Virtually on November 5, 2021, at 5:00 p.m. The meeting was open to the public.

ATTENDANCE:

In attendance were Directors:

Dale Severns, President

Also in attendance were:

Matt Ruhland; Collins Cockrel & Cole
Kurt Schlegel; Special District Solutions, Inc.

CALL TO ORDER:

Mr. Schlegel noted that a quorum of the Board was present and Director Severns called the meeting to order at 5:02 p.m.

**CONFLICTS &
DISCLOSURE
STATEMENTS:**

Mr. Schlegel stated that conflict disclosure statements for the Directors have been filed with the Colorado Secretary of State, and the Director Severns stated that he had no additional conflicts of interest regarding District business.

APPROVAL OF AGENDA:

After review of the Agenda Director Severns moved that the Board approve the Agenda as presented and upon a vote taken, the motion carried unanimously.

CONSENT AGENDA:

Director Severns moved that the Board approve the Consent agenda as presented and upon a vote taken, the motion carried unanimously.

PUBLIC COMMENT:

None

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EXECUTIVE SESSION: None Required

NEW BUSINESS: 2022 Annual Administrative Resolution (AAR): Mr. Schlegel presented a proposed AAR for 2022 for the Board's Consideration. Director Severns moved that the Board approve and adopt Resolution No. 2021-11-01 regarding 2021 Annual Administrative Procedures and Assignments as presented and upon a vote taken, the motion carried unanimously.

2022 Election Resolution: Mr. Schlegel presented a Resolution calling for a May 3, 2021 Election for Directors for the Board's consideration. Director Severns moved that the Board approve and adopt Resolution No. 2021-11-02 Calling for the 2022 Regular District Election and Appointing a Designated Election Official as presented and upon a vote taken, the motion carried unanimously.

2021 Financial Audit: Mr. Schlegel presented an Engagement Letter submitted by The Adams Group LLC to complete and file a 2021 Financial Audit for the District. Director Severns moved that the Board approve and execute the Engagement Letter with the Adams Group LLC for conduct of the 2021 Audit, and upon a vote taken the motion carried unanimously.

Engagement of Legal Counsel: Mr. Ruhland stated that due to a reorganization at Collins Cockrel & Cole he was presenting a Notice of Transition for the Board's consideration. Mr. Ruhland will be practicing with the new firm of Cockrel, Ela, Glesne, Greher & Ruhland, PC. Following discussion Director Severns directed Mr. Schlegel to execute the Notice of Transition representing that the District will retain the new firm of Cockrel, Ela, Glesne, Greher & Ruhland, PC as General Legal Counsel for the District.

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FINANCIAL AND MANAGEMENT ITEMS:

2021 Budget Amendment: The need has arisen to amend the 2021 Budget to reflect additional expenditures in the General Fund. Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required and presented the proposed 2021 Budget Amendment for the Directors consideration. Director Severns opened the Public Hearing. Hearing no public comment, Director Severns closed the Public Hearing. Director Severns moved that the Board approve and Adopt Resolution No. 2021-11-03 Amending the District's 2021 Budget as presented. Upon a second by Director Severns, and upon a vote taken the motion carried unanimously.

2022 Budget: Mr. Schlegel stated that the required Notice of Public Hearing was published and posted as required and presented the proposed 2022 Budget for the Board's consideration.

Director Severns opened the Public Hearing. Hearing no public comment, Director Severns closed the Public Hearing. After some discussion regarding 2022 expenditures, Director Severns moved that the Board approve and adopt Resolution No. 2020-11-04 Adopting the 2022 Budget as presented, Approve the Setting of the District's MILL Levies for 2022 Budget Year, and Appropriating Sums of Money required for District Operations and Debt Service for 2022, and upon a vote taken the motion carried unanimously.

Review of Cash Position and Financial Statements: Mr. Schlegel presented the District's Financial Statements for the period ending September 30, 2021 for the Board's review.

Ratification of Payments Made Between Meetings: Mr. Schlegel presented check registers for the period of August 1, 2021 through October 31, 2021 for ratification by the Board. Director Severns moved that the Board ratify these payments totaling \$118,339.00, represented by checks #1632 through 1636, and upon a vote taken the motion carried unanimously.

DIRECTOR'S ITEMS:

None

NEXT MEETING:

Special Meetings will be called as needed.

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ADJOURNMENT:

There being no further business to come before the Board, upon motion duly made, seconded and unanimously carried, the meeting was adjourned at 5:21 p.m.

Respectfully Submitted:

Kurt C. Schlegel

Secretary for the Meeting